

Project-Title: European Mobility 2017

Placement officer in SCI office in Berne, Switzerland
(1 January 2017 – 31 December 2017)



Application-deadline: **19 September 2016.**

SCI Switzerland is a peace organization, which is organizing 20 workcamps around 150 international volunteers every year. 100 volunteers from Switzerland are participating every year in camps abroad. Number of SCI staff and volunteer working in the project: 4 staff members, 2 volunteers in the office.

Work: The main task of the placement officer is the placement of short-term volunteers in workcamps in Switzerland and abroad. You will also be involved in workcamp planning & publication, in helping the staff in the conception and realization of workshops and preparation weekends intended for the future participants of the workcamps and in workcamp evaluation. In these activities you receive the opportunity to get used to informal learning methods and to experience the role of a trainer. During workcamp season the two EVS volunteers will also have the possibility to visit projects themselves and even take part in one workcamp as a camp coordinator. Furthermore, you can also develop your own projects/research/activities on a specific topic according to your skills & interests.

Requirements: You are between 18-30 years old and available for the full period of 2017. You have good knowledge in English AND German plus ideally also in French and Italian. You share SCI values, are motivated for the work with young people and volunteers from different cultures, and interested in office work!

Accommodation and food: For your accommodation SCI looks for a host (family) where a room and food is provided or as a backup we rent a room and you get a budget for food. Lunch during the week is usually prepared among the people in the SCI office.

Pocket money: 250 CHF per month

Insurance: SCI Insurance

Travel cost: Covered up to 400 CHF

Language course: provided

More information about SCI Switzerland you can find in German, French & Italian on www.scich.org.